

MPI (L) DBF1

FOR OFFICE USE	
Application No.	:
File No.	:
Name of Applicant	:
Cheque No. (RM)	:



Ministry of Primary Industries

MALAYSIAN BIOFUEL INDUSTRY ACT 2007
MALAYSIAN BIOFUEL INDUSTRY (LICENSING) REGULATIONS 2008
LICENCE APPLICATION FORM

Licence Application for the following activities:
(Please tick (✓) in the appropriate box)

Product	01	02	03	04
	Export	Import	Transport	Store
1 Biofuel				
2 Biofuel Blended With Any Other Fuel				
3 Biofuel Blended With Any Other Biofuel				

PART A

1. PARTICULARS OF APPLICANT (USE CAPITAL LETTER ONLY)

1.1 NAME OF APPLICANT/COMPANY :

1.2 CORRESPONDENCE ADDRESS :

Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.3 ADDRESS OF REGISTERED OFFICE :

Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.4 ADDRESS OF LICENSED PREMISE :			
Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.5 NAME OF HOLDING COMPANY (IF ANY) :
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1.6 ADDRESS OF HOLDING COMPANY :			
Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

PART B

2. PARTICULARS OF BUSINESS / COMPANY / ORGANISATION / OTHERS

2.1 LEGAL ENTITY STATUS :

01	Sole Proprietorship	
02	Partnership	
03	Private Limited	
04	Limited	

05	Co-operative	
06	Public Corporation	
07	Others (Please specify) :	

2.2 REGISTRATION NO. :

2.3 PARTICULARS OF COMPANY DIRECTORS : (Please attach Form 49 - Companies Act 1965)
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2.4 PARTICULARS OF MAIN SHAREHOLDERS : (Please attach Form 24 - Companies Act 1965)
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2.5 SHARE CAPITAL (%) :

A. MALAYSIAN CITIZEN

BUMIPUTERA	%	NON BUMIPUTERA	%
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B. NON CITIZEN

SPECIFY THE COUNTRY CONCERNED	%	%	%

(Please enclose attachment if needed)

2.6 EXISTING MITI MANUFACTURING LICENCE NO. :

PART C

3. DOES THE APPLICANT HAVE THE BIOFUEL PLANT IN THE SAME PREMISES (INTEGRATED COMPLEX)? YES / NO (If Yes, please specify):

PLEASE SPECIFY THE TYPE OF BIOFUEL PRODUCED :

PART D

4. PARTICULARS OF LICENSED ACTIVITY APPLIED FOR

4.1 ACTIVITY OF EXPORTING : (Please attach Form 2 - Customs Act 1967)

Name and Address Of Importer	* Type of Biofuel	Estimated Supply (metric tonnes/ month)

* *Specify the code* : BF (Biofuel) or BFC (Biofuel blended with any other fuel) or CBFL (Biofuel blended with any other biofuel).

4.2 ACTIVITY OF IMPORTING : (Please attach Form 1 or Form 9 which related – Customs Act 1967)

Name and Address Of Exporter	* Type of Biofuel	Estimated Supply (metric tonnes/ month)

* *Specify the code* : BF (Biofuel) or BFC (Biofuel blended with any other fuel) or CBFL (Biofuel blended with any other biofuel).

Specify the reasons for importing biofuel and its uses :

4.3 ACTIVITY OF STORING :

Bil.	Tank No.	Type of Coating (Epoxy coating, etc)	Capacity (Metric tonnes)

Does the applicant provide a pipeline system ? Yes/ No

Specify the method of pipelines cleaning or clearing to be used :

Specify the number of pumps and its capacity to be utilised :

Pump No.	Pumping Capacity / Unit (metric tonnes / hour)

4.4 ACTIVITY OF TRANSPORTING :

Type of transportation to be used :
Capacity :

Ownership of the transportation : Own transport/ Hire / Owned by biofuel producer
(Please list the company name)

4.5 STATE THE NAME OF LICENSED SURVEYING FIRM TO BE USED :

Name and Address of Licensed Surveyor Company

4.6 STATE THE NAME OF LICENSED TESTING FIRM TO BE USED :

Name and Address of Licensed Testing Company

PART E

5. OTHER EVIDENCE THAT MAY SUPPORT THIS APPLICATION

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PART F

**6. HAVE THE APPLICANT BEEN CONVICTED OF ANY OFFENCE RELATING TO FRAUD?
YES / NO (If Yes, please give details)**

PART G

**7. HAS THE APPLICANT AT ANY TIME BEEN ADJUDICATED BANKRUPT OR AN ORDER OF WINDING UP (IF COMPANY) IS MADE AGAINST THE APPLICANT?
YES/NO. (If Yes, please give details)**

PART H

8. DECLARATION :

I, THE UNDERSIGNED, CONFIRM THAT ALL PARTICULARS IN THIS APPLICATION AND ANY DOCUMENTS SUBMITTED TO SUPPORT THIS APPLICATION, IF ANY, ARE TRUE, COMPLETE AND ACCURATE.

I UNDERSTAND THAT THE LICENSING AUTHORITY OF MPIC IS ENTITLED TO REQUEST FOR FURTHER INFORMATION AND DOCUMENT TO SUPPORT THIS APPLICATION.

SIGNATURE : _____
OF AUTHORISED OFFICERS *

NAME : _____

IDENTITY CARD/ PASSPORT NO. : _____

OFFICIAL DESIGNATION : _____

TELEPHONE NO. : _____

DATE : _____

* ONLY THE FOLLOWING PERSONS CAN SIGN THIS APPLICATION FORM:

- IF A COMPANY IS APPLYING - THE DIRECTOR;
- IF A SOLE PROPRIETORSHIP IS APPLYING - THE OWNER;
- IF A PARTNERSHIP IS APPLYING - THE PARTNER;
- IF STATUTORY BODY IS APPLYING - THE BOARD MEMBERS OR ITS EQUIVALENT;

FOR OTHER CASES, AS MAY BE DETERMINED BY THE LICENSING AUTHORITY OF MPIC.

THE CHECKLIST OF GENERAL CRITERIA FOR LICENCE APPLICATION FOR EVERY CATEGORY

CRITERIA	CHECKLIST																																								
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Verified documents to ensure the existing of the applicant	<p>A. SOLE PROPRIETORSHIP / PARTNERSHIP</p> <table border="1"> <tr> <td></td> <td>Copy of new identity card</td> </tr> <tr> <td></td> <td>Copy of Form D – Validation of Business Registration (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah)</td> </tr> <tr> <td></td> <td>Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak)</td> </tr> <tr> <td></td> <td>Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak</td> </tr> </table> <p>B. PRIVATE LIMITED (COMPANIES ACT 1965)</p> <table border="1"> <tr> <td></td> <td>Copy of Memorandum and Article of Company</td> </tr> <tr> <td></td> <td>Copy of Form 9 (If the company's name changed, please enclosed Form 13)</td> </tr> <tr> <td></td> <td>Copy of latest Form 24. (If the share capital is been transferred, please enclosed Form 32)</td> </tr> <tr> <td></td> <td>Copy of latest Form 49</td> </tr> <tr> <td></td> <td>Copy of latest Form 44</td> </tr> </table> <p>C. LIMITED (COMPANIES ACT 1965)</p> <table border="1"> <tr> <td></td> <td>Copy of Memorandum and Article of Company</td> </tr> <tr> <td></td> <td>Copy of latest Form 20 (If the company's name changed, please enclosed Form 13)</td> </tr> <tr> <td></td> <td>Copy of latest Form 28 (If the share capital has been transferred, please enclosed Form 32)</td> </tr> <tr> <td></td> <td>Copy of latest Form 79</td> </tr> <tr> <td></td> <td>Copy of latest Form 80</td> </tr> </table> <p>D. CO-OPERATIVE/ASSOCIATION</p> <table border="1"> <tr> <td></td> <td>Copy of Certificate of Registry</td> </tr> <tr> <td></td> <td>List of Names of Co-operative Society / Board of Directors</td> </tr> <tr> <td></td> <td>Latest report (If already operating more than a year)</td> </tr> </table> <p>E. GOVERNMENT AGENCY</p> <table border="1"> <tr> <td></td> <td>Organisation document copy under Parliamentary Act or respective ministries</td> </tr> </table>		Copy of new identity card		Copy of Form D – Validation of Business Registration (The Registration of Businesses Act 1956)		Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956)		Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah)		Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak)		Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak		Copy of Memorandum and Article of Company		Copy of Form 9 (If the company's name changed, please enclosed Form 13)		Copy of latest Form 24. (If the share capital is been transferred, please enclosed Form 32)		Copy of latest Form 49		Copy of latest Form 44		Copy of Memorandum and Article of Company		Copy of latest Form 20 (If the company's name changed, please enclosed Form 13)		Copy of latest Form 28 (If the share capital has been transferred, please enclosed Form 32)		Copy of latest Form 79		Copy of latest Form 80		Copy of Certificate of Registry		List of Names of Co-operative Society / Board of Directors		Latest report (If already operating more than a year)		Organisation document copy under Parliamentary Act or respective ministries
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OTHER RELEVANT DOCUMENTS FOR LICENCE APPLICATION

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