

MPI (L) PBF1	FOR OFFICE USE	
	Application No.	:
	File No.	:
	Name of Applicant	:
	Cheque No. (RM)	:



Ministry of Primary Industries

**MALAYSIAN BIOFUEL INDUSTRY ACT 2007
MALAYSIAN BIOFUEL INDUSTRY (LICENSING) REGULATIONS 2008
LICENCE APPLICATION FORM**

Licence Application for the following activities:
(Please tick (✓) in the appropriate box)

1	Commence to construct any biofuel plant or biofuel blending plant	
2	Produce any biofuel	
3	Blend any biofuel with any other fuel or biofuel	

PART A

1. PARTICULARS OF APPLICANT (USE CAPITAL LETTERS ONLY)

1.1 NAME OF APPLICANT/COMPANY :

1.2 CORRESPONDENCE ADDRESS :

Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.3 ADDRESS OF REGISTERED OFFICE :

Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.4 ADDRESS OF LICENSED PREMISE :

Postcode		Telephone No.	
		Fax No.	
		E-Mail Address	

1.5 NAME OF HOLDING COMPANY (IF ANY) :

1.6 ADDRESS OF HOLDING COMPANY :

Postcode

Telephone No.

Fax No.

E-Mail Address

PART B

2. PARTICULARS OF BUSINESS / COMPANY / ORGANISATION / OTHERS

2.1 LEGAL ENTITY STATUS :

01	Sole Proprietorship	
02	Partnership	
03	Private Limited	
04	Limited	

05	Co-operative	
06	Public Corporation	
07	Others (Please specify) :	

2.2 REGISTRATION NO. :

2.3 PARTICULARS OF COMPANY DIRECTORS : (Please attach Form 49- Companies Act 1965)

2.4 PARTICULARS OF MAIN SHAREHOLDERS : (Please attach Form 24- Companies Act 1965)

2.5 SHARE CAPITAL (%) :

A. MALAYSIAN CITIZEN

BUMIPUTERA	%	NON BUMIPUTERA	%
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B. NON MALAYSIAN CITIZEN

SPECIFY THE COUNTRY CONCERNED	%	%	%

(Please enclose attachment if needed)

2.6 EXISTING MITI MANUFACTURING LICENCE NO. :

2.7 LICENCE IMPLEMENTATION STATUS

1	Planning	
2	Pre Construction	
3	Construction	
4	Trial Production	
5	Commercial Production	

PART C

3. PARTICULARS OF INTENDED LICENSED ACTIVITY

3.1 NAME OF PLANT :

3.2 LOCATION (Lot No., Locality, District, State):

3.3 MAXIMUM INSTALLED CAPACITY : _____ metric tonnes/hour

3.4 APPLIED THROUGHPUT : _____ metric tonnes/year

3.5 PLANT CONSTRUCTION SCHEDULE : (To be filled up by applicant in pertaining to the construction of any biofuel plant / biofuel blending plant)

Construction Planning	Expected Date Of Completion
Site Clearing Works Started	
Site Clearing Works Completed	
Construction Works Started	
Installation Of Machineries	
Trial-Run	
Plant In Operation	

3.6 PRODUCTION OF BIOFUEL :
(To be filled up by applicant for activity pertaining to the construction of any biofuel plant / biofuel blending plant)

Type of Biofuel produced :

Type of process :

Estimated Production per annum : metric tonnes /year

Palm oil product use as raw material : metric tonnes /year

Crude Palm Oil (CPO) : Sludge Palm Oil (SPO):

Processed Palm Oil (PPO) : Others (Please specify).....

Processed Palm Oil: RBD PO RBD PL RBD PS PFAD

(PPO)

Others (Please specify).....

Name of Supplier	Type of Supply	MPOB Licence No.	Quantity (mt/annum)

Method and capacity of biofuel storage :

1. Tank metric tonnes
2. Drum metric tonnes
3. Others (Please specify)

[Copy of raw material supply agreement (if any)]

3.7 BLENDING OF ANY BIOFUEL WITH ANY OTHER FUEL OR BIOFUEL:

(To be filled up by applicant in pertaining to the construction of any biofuel plant / biofuel blending plant)

Type of Blending	
Diesel + RBD PL	
Diesel + Methyl ester	
RBD PL + Methyl ester	
Others(Please specify)	

Use of diesel as raw material : metric tonnes/year
 Use of RBD PL as raw material : metric tonnes/year
 Use of methyl ester as raw material : metric tonnes/year
 Other raw materials : metric tonnes/year

Estimated Production of Blended Biofuel : metric tonnes/year

Name of Supplier	Type of Supply	MPOB Licence No.	Quantity (mt/annum)

Method and capacity of biofuel storage :

1. Tank metric tonnes
2. Drum metric tonnes
3. Others (Please specify)

BAHAGIAN D

4 INFORMATION REGARDING THE CONSTRUCTION ON THE PROPOSED PLANT
(To be filled up by applicant in pertaining to the construction of any biofuel plant / biofuel blending plant)

4.1 INFORMATION OF CONSTRUCTION CONSULTANT :

- A. Name of Company : _____
- B. Address of Company : _____

- C. Contact Officer : _____
- D. Tel. No. : _____ Fax No. : _____ E-mail: _____

4.2 APPROVAL FROM RELEVANT AGENCY :

Agency	Date
1. Department of Environment	
2. State Government	
3. Other Agency, (Please Specify) : _____	

4.3 CONSTRUCTION PLAN :

- A. Plan No. for Proposed Site Plant : _____
- B. Plan No. for Plant Layout and Effluent Pond Plan : _____
- C. Plan No. for Production Process of Biofuel/Biofuel blended with any other fuel or any other biofuel that intended to be built : _____

4.4 TECHNOLOGY SUPPLIER :

Machine Specification / Equipment	Origin	Cost (RM)

PART E

5. OTHER RELEVANT SUPPORTING DOCUMENT :

- i. Estimated Production Cost of Biofuel (As in Attachment 1)
- ii. Copy of Raw Material Supply Agreement (if any)
- iii. Copy of Agreement to Market Biofuel (if any)

PART F

**6. HAVE THE APPLICANT BEEN CONVICTED OF ANY OFFENCE RELATING TO FRAUD?
YES / NO (If Yes, please give details)**

PART G

**7. HAS THE APPLICANT AT ANY TIME BEEN ADJUDICATED BANKRUPT OR AN ORDER OF
WINDING UP (IF COMPANY) IS MADE AGAINST THE APPLICANT
(If Yes, please give details)**

PART H

8. DECLARATION :

I, THE UNDERSIGNED, CONFIRM THAT ALL PARTICULARS IN THIS APPLICATION AND ANY DOCUMENTS SUBMITTED TO SUPPORT THIS APPLICATION, IF ANY, ARE TRUE, COMPLETE AND ACCURATE.

I UNDERSTAND THAT THE LICENSING AUTHORITY OF MPIC IS ENTITLED TO REQUEST FOR FURTHER INFORMATION AND DOCUMENT TO SUPPORT THIS APPLICATION.

SIGNATURE
OF AUTHORISED OFFICERS * : _____

NAME : _____

IDENTITY CARD/ PASSPORT NO. : _____

OFFICIAL DESIGNATION : _____

TELEPHONE NO. : _____

DATE : _____

* ONLY THE FOLLOWING PERSONS CAN SIGN THIS APPLICATION FORM:

- IF A COMPANY IS APPLYING - THE DIRECTOR;
- IF A SOLE PROPRIETORSHIP IS APPLYING - THE OWNER;
- IF A PARTNERSHIP IS APPLYING - THE PARTNER;
- IF STATUTORY BODY IS APPLYING - THE BOARD MEMBERS OR ITS EQUIVALENT;

FOR OTHER CASES, AS MAY BE DETERMINED BY THE LICENSING AUTHORITY OF MPIC.

Estimated Cost of Biofuel Production

Plant Capacity : _____ mt/year

Money Exchange Rate (USD\$ to RM) : _____

ITEM	RM/MT
Raw Material (Please specify :)	
Variable Cost	
Refining cost for PFAD's adaptation & yield loss during process	
Methanol	
Catalyst	
Utility	
Other Chemicals	
Yield loss (Please specify: %)	
Labour cost and other direct operating cost	
Total Variable Cost (A)	
Fixed Cost	
Financial Cost	
Total operating cost (RM / year)	
Depreciation (Please Specify : Year)	
Working capital	
Total Fixed Cost (B)	
Total cost (A + B)	
Glycerine Credit (Glycerine Price :)	
Production Cost of Biodiesel (Total cost – Glycerine credit)	

THE CHECKLIST OF GENERAL CRITERIA FOR LICENCE APPLICATION FOR EVERY CATEGORY

CRITERIA	CHECKLIST												
Complete Application form	<table border="1"> <tr> <td></td> <td>Filled up completely one set of the application form</td> </tr> </table>		Filled up completely one set of the application form										
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Verified documents to ensure the existing of the applicant	A. SOLE PROPRIETORSHIP / PARTNERSHIP												
	<table border="1"> <tr> <td></td> <td>Copy of new identity card</td> </tr> <tr> <td></td> <td>Copy of form D – Validation of Business Registration (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah)</td> </tr> <tr> <td></td> <td>Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak)</td> </tr> <tr> <td></td> <td>Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak</td> </tr> </table>		Copy of new identity card		Copy of form D – Validation of Business Registration (The Registration of Businesses Act 1956)		Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956)		Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah)		Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak)		Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak
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	B. PRIVATE LIMITED (COMPANIES ACT 1965)												
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	D. CO-OPERATIVE/ASSOCIATION												
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OTHER RELEVANT DOCUMENTS FOR LICENCE APPLICATION

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